

ANNEXURE –VI

APPLICATION FORM

LESSEE: _____ LOCKER NO: _____

THE CITIZEN COOPERATIVE BANK LTD

Head Office: Lakshdeep, Near Damodar Temple, Vasco-Da-Gama Goa 403802.

APPLICATION CUM SPECIMEN SIGNATURE FORM FOR SAFE DEPOSIT VAULT

_____ BRANCH DATE: _____

NAME OF THE LESSEE/S:		
ADDRESS OF LESSEE/S:		
BUSINESS OR PROFESSION: PHONE NO:		
ACCESS TO: <input type="checkbox"/> EITHER OF US/SURVIVOR <input type="checkbox"/> JOINTLY (Tick with Initials) ANY OF US OR SURVIVOR/S _____		
KEY NO:	LOCKER TYPE:	DATE OF HIRE:
RECEIVED FROM THE CITIZEN COOPERATIVE BANK LTD _____ Branch, a vacant possession of Locker No. _____ in their Safe Deposit Vault together with the Key No. _____ thereof. The said locker has been leased to the undersigned subject to the Rules and Regulation of the Bank in general and also subject to the conditions endorsed on the Memorandum of Letting of the locker to all of which the undersigned expressly agree/s.		
LESSEE FULL NAME/S (IN BLOCK LETTERS)		SIGNATURE/S
1.		
2.		
3.		

Introducer's Particulars

NAME: _____

ADDRESS: _____

A/c No. Membership No: _____

Branch: _____

I certify that I know Mr./ Mrs/ Miss _____ since past _____ months/years and confirm his/her occupation and address as stated in this application.

Date: _____

Introducer's Signature

FOR OFFICE USE

Introducer's Signature Verified and found correct.

Date: _____

Signature of Authorized Officer

Nomination

I/We hereby nominate the following person(s), to whom in the event of the death of one or more of us, THE CITIZEN COOPERATIVE BANK LTD, may give access to the locker and liberty to remove the contents of the Locker, jointly with the survivor or survivors of us.

NAME & ADDRESS OF NOMINEE	AGE	RELATION	NOTED L.F. NO.
Signature, Name & Address of Witnesses		Signature of Lessee(s)	
1. 2.			

FOR OFFICE USE

* Applicants & Introducers have signed in my presence and Locker No. _____ allotted with Key No. _____

* Nomination entered in Nomination Register with Sr. No _____

Date _____ Officer / Manager _____

RENT RECORD

ANNUAL RENT: Rs. _____

SPECIAL INSTRUCTIONS

Rental may be recovered by debiting my/our S.B/Current Account No. _____

Password: _____

Signature

THE CITIZEN COOP. BANK LTD
Lakshdeep Apartments
Vasco-da-Gama, Goa.

Place:
Date :

ANNEXURE –VII

MEMORANDUM OF LETTING OF LOCKER

THE CITIZEN COOPERATIVE BANK LTD a Co-operative society registered under The Maharashtra Co-operative Societies Act and now governed by The Goa State Cooperative Societies Act, 2001, Rule 2003 licensed by The Reserve Bank of India under section 22 of The Banking Regulation Act 1949 to carryon Banking Business and having its registered office at Lakshdeep, Near Damodar Temple, Vasco-Da-Gama, Goa 403802 and one of its Branch Office at _____ hereinafter called “THE BANK” (which expression shall include its successors and assigns) agrees to let out on hire and Shri _____

(hereinafter called the hirer(s)/lessee(s)) which term wherever the context so requires or admits shall include his/their heirs, legal representatives, executor, administrators and assigns agrees/agree to take on hire, subject to the terms and conditions noted in the annexure attached hereto, the Bank's safe vault locker no. _____ type _____ for _____ months from this day at a rental of Rs. _____ p.a. payable in advance. The said lease will continue at the same periodical rental or at the rental prevailing from time to time which shall be payable in advance unless and until determined in accordance with the terms and conditions noted overleaf.

Access to the said locker shall be had by the hirer and in case of joint renters by all of them together or by such one or more of them as may be indicated by special instructions given in writing by all the lessees from time to time and which instructions any one of them may cancel in which case access will only be allowed to all of them together. Access may also be allowed to a duly appointed agent provided the authority in favour of such agent is duly recorded in the books of the Bank and in the case of joint renters such authority may be revoked by any one of them at any time.

For The Citizen Coop. Bank Ltd.

Hirer/s

1.

2.

3.

Branch Manager

4.

CONDITIONS

1. The Safe Deposit Vault will remain open on bank working days during ordinary banking hours and will remain entirely closed on bank holidays.
2. The hirer shall have no right of property in the locker but only exclusive right of use thereof and access thereto during the period of agreement and in accordance therewith. The hirer shall not assign or sublet the locker or any part of it.
3. Locker can be hired by a person either in his sole name or in the name of himself jointly with one or more persons. In the case of sole hirer, the hirer only, and in the case of joint hirers any one of them shall have access to the locker unless instructions to the contrary are given in writing. Access may also be permitted to a duly appointed agent of a hirer or of joint hirers together, provided that the authority in favour of such agent is duly recorded in the books of the Bank and in the case of joint hirers such authority may be revoked by any one of them at any time.
4. Lockers are to be used only for deposit of valuables or other properties and on no account should hirer deposit any property of an explosive nature in the lockers. A hirer who commits a breach of this condition will be held liable for all losses or damages, which the Bank might thereby incur.
5. In the case of death of one or more of joint hirers, the survivors or the survivor of them according to the instructions given to the Bank by all the hirers - including the deceased and recorded by the Bank in the life time of the deceased shall be entitled, after proving such death to the satisfaction of the Bank to have access to the locker. The heirs or representatives of the deceased shall have no power to cancel or vary such instructions and shall not be recognised by the Bank except under the orders of a court of competent jurisdiction. In the case of death of a sole hirer or the last survivor of the joint hirers, the Bank may permit any person or persons claiming to be his legal representative(s) and whose rights have been established to the satisfaction of the Bank to inspect the contents of the locker and on the registration of the succession certificate or other proof of title shall have power to deal with the contents of the locker and be deemed to be hirer of such locker in the place of the deceased.
6. A key deposit of Rs. _____ per locker shall be paid at the time of hiring of the locker which is returnable WHEN the locker is vacated and the key of the locker is returned in good condition and there are no arrears of rent or charges due by the hirer.
7. Rent for the locker is payable strictly in advance and the Bank reserves the right of refusing access to the locker in the event of the rent not being paid when due, whether the same is demanded or not.
8. The lease of a locker will terminate at noon of the date of expiry of the lease when the hirer shall deliver the key of the locker to the Bank.
9. Either party may terminate the agreement on giving to the other seven days' notice prior to the date on which the agreed period of lease terminates of such intention and the key of the locker shall in such a case be delivered by the hirer to the Bank during working hours on the day of termination of the lease period.
10. If notice as aforesaid was not given and the key was not returned, the hiring of the locker shall be considered renewed but this condition is without prejudice to the rights of the Bank, accrued in the meantime.
11. Without prejudice to any remedy which the Bank may have against the hirer all rights to the use of the locker shall at the option of the Bank be forfeited upon non-payment of the rental whether the same shall be demanded or not upon breach of any of the conditions hereof by the hirer and the Bank shall be at liberty to break open the locker without being liable for any loss or damage caused to the contents thereby.

12. If the Bank decides to break open the locker the inventory of the contents of the locker prepared by the Officer of the bank at the time of breaking open locker shall be conclusive and binding on the **hirer in such cases the Bank may at its discretion either forward the contents to the hirer to the last address recorded at the Bank, by insured parcel post or by other means at the risk and responsibility of hirer or may remove the contents to another safe place as the Bank may think fit or/and the Bank is also at liberty to auction all or any part of the contents and appropriate proceeds thereof towards the arrears of rent and also the cost of breaking the locker and repairs thereto.**

13. If the key of a locker be lost by the hirer, the Bank should be notified without delay, but the Bank shall not be responsible for any mistake. Charges for opening, changing the lock and restoring the locker to its original condition shall be payable by the hirer.

14. Any work to be done to the locker shall be done exclusively by workmen appointed by the Bank.

15. The Bank will not be responsible for any damage or loss to the articles in the lockers as a result of any act of war or civil commotion or natural calamities or on account of negligence of the hirer while operating the locker, such as dropping down the valuables or by failing to place the valuable(s) inside the locker absentmindedly which are only illustrative and not exhaustive.

16. In their own interest the hirer shall keep the keys of the lockers in a place of safety, not divulge the numbers of the lockers or their password (if any given) and not to deliver their keys to any person other than their duly authorised agent.

17. During extraordinary contingencies like war, riots, floods etc., the Bank reserves the right of closing the safe deposit vault for such time as it may consider necessary.

18. The Bank also reserves the right of making changes in the opening and closing hours of the vault without any previous intimation.

19. The hirer shall immediately notify the Bank of any change of address. Any notice or communication sent by post to the last registered address of hirer shall be considered to have been duly served.

20. The relationship between the Bank and the hirer is that of lessor and lessee and not that of banker and customer.

21. The hirer agrees to abide by such rules and regulations as the safe deposit department of the Bank may adopt from time to time.

22. The Bank reserves the right to terminate the lease of a locker on breach or violation of any of these rules by the hirer.

23. When at any time any of the locker unit(s) has/have to be shifted, the Bank would give a month's notice to the hirers to have the lockers hired by them vacated to enable the locker unit(s) and reoccupy them at the new place where locker unit(s) has been fixed up. The hirer is obliged to vacate the locker within the stipulated time, if any locker is not vacated after the expiry of the notice period given, the Bank will not be held responsible for any damage to the property kept in the locker, due to the shifting of the unit(s).

24. The Bank reserves the right to change one or all of rules and regulations without previous intimation and it would be sufficient for the bank to exhibit the change in the Notice Board.

ANNEXURE –VIII

Letter of Standing Instructions

Date:

To,
The Manager,
The Citizen Co-operative Bank Ltd,
_____ Branch.

Dear Sir / Madam,

I / We hereby authorize you to debit my / our Savings/Current Bank account No. _____ with your _____ branch towards annual rental fees for hiring safe deposit locker at _____ Branch amounting to Rs. _____ for the period _____ to _____.

I/We acknowledge that on account of revision in the rentals from time to time, the said locker rent amount may vary, and hereby unconditionally and irrevocably authorize THE CITIZEN COOPERATIVE BANK LTD, to raise debits of such amounts.

I / We understand that THE CITIZEN CO-OPERATIVE BANK LTD., shall in no way be responsible for non-execution of Standing Instruction either on account of incomplete or inaccurate information or non-availability of sufficient funds in my / our account or for any other reason beyond its control.

Sincerely Yours,

Customer Name and Signature

ANNEXURE –IX

FORM SL1

[Vide Para 1.5.2 (i) (a)]

Nomination for Safe Deposit Locker – Sole Hirer

Nomination under section 45ZE of the Banking Regulation Act, 1949, and the Rule 4(1) of the Banking Companies (Nomination) Rules, 1985, by **Sole Hirer in respect of Safety Lockers**

I, _____

(Name and address)

nominate the following person to whom in the event of my/minor's death _____

_____ (name and address of branch/office in which the locker is situated) may give access to the locker and liberty to remove the contents of locker, particulars hereof are given below.

Locker			Nominee			
Type of Locker	Locker No.	Additional Details, if any	Name, Address & Contact No.	Relationship with Hirer, if any	Age	Nominee's date of Birth (if minor)

Guardian details (if nominee is a minor) _____

(Name and Address)

Place:

Date:

Signature/Thumb impression of hirer*

Name(s) Signature(s) and Address (es) of witness (es)@ _____

* Where the locker is hired solely in the name of a minor, the nomination should be signed by a person lawfully entitled to act on behalf of the minor

@ Thumb impression(s) shall be attested by two witnesses

.....Tear here

ACKNOWLEDGEMENT – SL1

We acknowledge receipt of nomination made by you in favour of _____ (Name & Address of nominee), age _____ years, in respect of the Locker no. _____ hired by you.

Yours faithfully,

Date:

Signature of Bank official with seal

ANNEXURE –IX

FORM SL1A

[Vide Para 1.5.2 (i) (a)]

Nomination for Safe Deposit Locker – Joint Hirer

Nomination under section 45ZE of the Banking Regulation Act, 1949, and the Rule 4(2) of the Banking Companies (Nomination) Rules, 1985, by **Joint Hirers in respect of Safety Lockers**

We, _____

(Name and address)

nominate the following person to whom in the event of death of one or more of us _____

(Name and address)

(name and address of branch/office in which the locker is situated)

may give access to the locker and liberty to remove the contents of locker, particulars hereof are given below, jointly with the survivor(s) of us

Locker			Nominee			
Type of Locker	Locker No.	Additional Details, if any	Name, Address & Contact No.	Relationship with Hirer, if any	Age	Nominee's date of Birth (if minor)

Guardian details (if nominee is a minor) _____

(Name and Address)

Place:

Date:

Signature/Thumb impression of hirer*

Name(s) Signature(s) and Address (es) of witness (es)@ _____

* Where the locker is hired solely in the name of a minor, the nomination should be signed by a person lawfully entitled to act on behalf of the minor

@ Thumb impression(s) shall be attested by two witnesses

.....Tear here

ACKNOWLEDGEMENT – SL1

We acknowledge receipt of nomination made by you in favour of _____

(Name & Address of nominee),
age ___ years, in respect of the Locker no. _____ hired by you.

Yours faithfully,

Date:

Signature of Bank official with seal

SDL RENT RECEIPT

Counterfoil - Part I

Part II

THE CITIZEN COOP.BANK LTD.,
Lakshdeep Apartments,
Vasco-da-Gama, Goa.

THE CITIZEN COOP.BANK LTD.,
Lakshdeep Apartments,
Vasco-da-Gama, Goa.

Date: _____

Date: _____

No.

No.

Received from Mr./Mrs./M/s

ALL RENTAL PAYABLE STRICTLY
IN ADVANCE

Received from Mr./Mrs./M/s

the amount set forth below:

Rs. P.

Rental of Safe

Locker No.

Type

From

To

the amount set forth below:

Rs. P.

Rental of Safe

Locker No.

Type

From

To

Total Rs. _____

Total Rs. _____

Cash

By cheque on

for The Citizen Coop.
Bank Ltd.,

for The Citizen Coop.
Bank Ltd.

Custodian

(Against reve-
nue stamp)
Custodian

Received Rs. _____
for stamp charges on Memorandum of Agreement.

Note: This form of receipts is
the only thing that will be
recognised by the Bank.